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CENTRE FOR ACADEMIC COURSES
ANNA UNIVERSITY
CHENNAI – 600 025

Dr. S. HOSIMIN THILAGAR
DIRECTOR

Letter No.2531/AU/CAC/ESE- Nov/2020

29.10.2020

To
All the Deans
All the Heads of the Departments
CEG / MIT / ACT / SAP Campuses
Anna University, Chennai - 25.

NOTIFICATION

Based on the deliberations, the following decisions are taken

Item 1: MODALITIES TO CONDUCT END-SEMESTER EXAMINATIONS NOVEMBER – DECEMBER 2020.

After due deliberations on the mode of conduct of the End-Semester Examinations and the pattern of question paper for the academic session August – November 2020, for the UG (FT/PT) and PG (FT/PT) programmes of University Departments, the following decisions are taken.

The End-Semester Examinations shall be conducted through online mode with the following modalities.

A. MODALITY FOR THE THEORY COURSE EXAMINATION INCLUDING ELECTIVE COURSE FOR UG (FT/PT) & PG (FT/PT).

I. University Departments

The End Semester Theory Examinations for the students of academic session August – November 2020 UG (FT/PT) / PG (FT/PT) degree programmes of University Departments – R-2015, R-2019, R-2018 & R-2017 will be conducted in ONLINE mode for regular courses. The modalities to be followed are as follows:

1. The duration of the Online Examination shall be for 1 hour.
2. Total marks allocated will be 60, which will be normalized to 100 Marks, consisting of Part A for 30 Marks (30 one mark questions – Remembrance / Understanding type); Part B for 30 Marks (15 two mark questions – Analytical type). Both Part A and Part B are of MCQ pattern.
3. The Passing Requirements and the weightages assigned shall be as per the respective Regulations.

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It is resolved that the question paper pattern for the arrear examinations would also be the same and will be conducted only after getting direction from the competent authority.

B. EVALUATION OF THEORY CUM LABORATORY COURSES (FOR BOTH UNIVERSITY DEPARTMENT)

For Evaluation of Theory Course with Laboratory Component

If the Department has offered Theory course with laboratory component under the programmes for which virtual/online laboratory courses were permitted through notification dated 12.08.2020 (based on minutes of meeting of Chairpersons held on 30.07.2020) or through permission from Centre for Academic courses, the evaluation pattern as prescribed in the Regulations shall be followed.

If the Department has offered such courses under the programmes for which virtual/online laboratory courses were not permitted and if they have conducted laboratory classes through online they shall submit the student's reports related to the conduct of practical classes to the Office of ACOE. The evaluation pattern as prescribed in the Regulations shall be followed.

If the Department has offered such courses, but could not conduct laboratory classes, the evaluation for theory components shall be conducted as per the notifications issued by Centre for Academic courses and evaluation of laboratory component shall be conducted as and when the students physically attend the regular class.

The end semester examination for all the above three cases shall be conducted as mentioned in Item 1 (A).

C. EVALUATION OF LABORATORY COURSES

The evaluation for the virtual/online laboratory courses, which were permitted through notification dated 15.08.2020 or permission obtained from Centre for Academic courses, shall be carried out as per the respective Regulations on ONLINE mode.

If the Department has offered such courses under the programmes for which virtual/online laboratory courses were not permitted, and if they have conducted the laboratory classes through online, then they shall submit the copies of student's observation records related to the conduct of the practical classes to the Office of ACOE. The evaluation shall be conducted in ONLINE mode and the pattern as prescribed in the Regulations shall be followed.

If the Department has offered such laboratory courses, but could not conduct the evaluation then the same shall be conducted as and when the students physically attend the regular class.

In the case of laboratory courses having both online and physical component, the evaluation shall be done when the students physically attend the regular classes.

D. THEORY CUM STUDIO COURSES

Theory cum Studio Courses of B.Arch. / M.Arch. / M.Plan of University Departments of Anna University

Examination will have two components

- 1) Online MCQ type examination in the same manner as Theory Courses as mentioned in Item 1 (A), with 80% weightage.
- 2) Online Viva Voce examination to test the knowledge of the students in the course, with 20% weightage, conducted separately after the Online MCQ type examination.

The Passing Requirements and the weightages assigned shall be as per the respective Regulations.

E. MODALITY FOR THE OTHER COURSES

University Departments

The procedure to be followed for conducting End Semester Examinations except **Theory Examination including Electives, Theory cum Laboratory for UG (FT/PT) & PG (FT/PT) and Theory cum Studio for B. Arch. and M. Arch / M.Plan.** for the students of academic session August – November 2020, UG (FT/PT) / PG (FT/PT) programmes of University Departments – R-2015, R-2019, R-2018 & R-2017, shall be as per the respective Regulations but in ONLINE mode.

Decisions taken on Item 1 are ONE TIME MEASURE under the circumstances of the continuing COVID'19 pandemic situation.

Item 2: Clarification needed regarding which semester is to be taken into account to arrive at the Passing of Results based on "Previous Semester".

- i. A student who has passed all semesters except Semester II, which was not appeared due to Break of Study. Now the candidate has appeared in Semester II and has written the examinations and the result has to be passed based on the "Previous Semester".

It was resolved that the "Previous Semester" is the preceding semester attended by the student and therefore, in this case "previous semester" means the Semester VIII.

- ii. For a student who has undergone an exchange programme in a University abroad, the results shall be processed based on the previous semester studied by the student in Anna University before leaving for the Exchange Programme as per the Notification dated: 03.09.2020.

Item 3: Permission sought by a B.E.(FT) student to study Probability & Statistics course – from other curriculum of M.Sc. (Integrated) programme.

A request has been submitted by a student of B.E. for permission to study an additional course "Probability and Statistics" from M.Sc. programme. Regulations R2015 for B.E./B.Tech. (University Departments) clause 6.4.1 permits the students to earn more than the total number of credits prescribed in the curriculum of the

student's programme. Since, the student wishes to study an additional course from other programme, it is decided that the student shall be permitted as a Special case, to undergo the course on Probability and Statistics as an additional course in Semester VIII from the curriculum of the M.Sc. (Integrated) programme. This additional course will not be considered for the purpose of CGPA calculation, however it shall be included in the grade sheet* as Additional Course.

* In the grade sheet it shall be printed that the elective has been completed as an Additional Course.

Item 4: Specialization to be mentioned in the MBA Degree Certificate - Request for specialization letter mentioning both employment purposes and higher education.

With regard to the above, to give a letter mentioning specialization for higher education, it is necessary that i) the students study more number of electives in that specialization (normally the entire semester is devoted to one specialization with around 5 to 6 subjects in a specialization) ii) students need to do their summer internship and final project in both specialization respectively.

At present, the curriculum mentions students have to take up two specializations and they have to study 3 elective subjects in one specialization and the project has to be done in one of the specializations.

Therefore, a letter mentioning 'Dual specialization for higher education' shall not be given as the students are doing only 3 electives in each specialization.

However, a letter mentioning 'Dual specialization for employment purposes' can be given, so as to enable the students for their career growth in business sector.

Considering the above, it is suggested that the letter shall mention 'Dual specialization for employment purposes' only.

Item 5: B.Arch. - Amendment in Regulations 2015 - As the RA system in R-2015 are now modified to Arrear system.

As the reappearance system in R-2015 is now modified to arrear system, the following clause in R-2015 of B. Arch. Programme is no longer relevant and is to be dropped.

"5.6.6 When the student registers for Practical Training he/ she shall not undertake Reappearance Registration in any theory/ theory cum studio courses that he/ she has failed in".

Item 6: Arrear Examinations R-2012.

In respect of the Final year arrear students, who have appeared for their End semester examination during the session April / May 2020 and whose internal marks are not considered as per regulation, the committee decided to adopt the following for the processing of results.

- 70% weightage to be given to the CGPA obtained upto the final Semester for UG (FT/PT) and PG (FT/PT).
- 30% weightage to be given to the ONLINE EXAMINATION (MCQ type) conducted during April / May 2020.

Item 7: Industrial Training - Additional credits earned to be shown in Grade Sheet.

For students who have completed industrial training (which is not part of the curriculum), they can obtain credits for the same as per regulation. They can also drop an elective in lieu of the credits earned. However, if a student does not want to drop an elective, but would like the additional credits earned to be reflected in the grade sheet, the additional credits earned through industrial training can be mentioned in the grade sheet* as additional course, but these additional credits will not be considered for the purpose of CGPA calculation.

* In the grade sheet it shall be printed that the Industrial Training has been completed as an Additional Course.

Item 8: Clarification regarding Students who have undertaken Industrial Training and Internshala based online courses.

For those students who have undergone Industrial training in more than one mode i.e. a part by industrial training and another part by online course due to insufficient number of days required for industrial training prior approval should have been taken from DCC. However, if a student has already taken the online course without prior approval, the same shall be ratified by the DCC and can be submitted to the Director, Centre for Academic Courses for approval. As a special case, due to COVID'19 situation, the same is favourably considered.

For those students who have undergone the online courses in Internshala, the modalities of evaluation are as prescribed by the University.

Item 9: If the students have taken up an additional elective in the place of a 1 or 2 credit Internship Training as per notification of Director Academic courses (Notification dated: 03.08.2020), the additional elective will be featured in the grade sheet* with the actual number credits of that elective. However, CGPA calculation will be based on the 1 or 2 credits, as per the curriculum.

* In the grade sheet it shall be printed that the elective has been completed in lieu of the above said course.

Item 10: Allocation of Question paper setters for common courses as One Time Measure

As mentioned in Item No. 1, the End Semester Examinations will be conducted on MCQ pattern. Two Question papers need to be set for the conduct of examination.

To facilitate the Question paper setting process, as a one time measure, the following shall be adopted

- i. If there are only two course instructors for a Common course, then Common course co-ordinator and the additional course instructor shall be asked to set one Question paper each.
- ii. In case of more than two course instructors the respective Faculty Chairpersons shall nominate one more Question paper setter, besides the common course co-ordinator. They will set one Question paper each.

This decision is taken with the approval of the competent authority.

Thanking you,

Yours faithfully,

U. H. 29/10/2020

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Centre for Academic Courses
Anna University, Chennai-600 025

Copy to:

1. PS to Vice Chancellor
2. PA to Registrar
3. The Chairpersons, Faculty of Civil / Mechanical / Electrical / ICE / Technology / Management Sciences / S&H / Architecture & Planning, AU, Ch – 25.
4. Office of the Controller of Examinations
5. Office of Additional Controller of Examinations (UDs)
6. The Directors of the Centres, AU, Ch – 25.
7. The Stock File, CAC.